

## **AcePLP Group's Personal Data Consent for Job Applicants**

In this Personal Data Consent form, “we”, “us”, “our” or “**AcePLP Group**” means AcePLP.com Pte Ltd, Ace Industrial Academy Pte Ltd, AceCAD Engineering Pte Ltd, Ace Professionals Pte Ltd, and/or AEC Industries Pte Ltd. “You”, “your” or “yours” means the persons to whom this Personal Data Consent form applies.

The information you provide in your Curriculum Vitae (CV) will be used and processed by or on behalf of the AcePLP Group for purposes in connection with your registration of interest in current or future employment with AcePLP Group and for the processing of your application for employment. We will collect and use the personal data that you have supplied to facilitate the processing of your application for employment purposes. We will use personal information such as telephone number and/or email address to contact you on job opportunities.

The personal data held by AcePLP Group relating to the applicants will be kept strictly confidential. AcePLP Group may collect information through other sources for processing and evaluating your application for employment. If your application is successful, the information will be used in the administration of your employment. AcePLP Group may provide and/or transfer such data, whether in Singapore or outside of Singapore, to (i) any other departments within AcePLP Group or if necessary, with Government agencies; (2) any third part service provider who provides administrative, data processing, computer or other services to AcePLP Group.

As part of assessing your suitability to work with AcePLP Group, we may use your information to conduct reference checks in accordance with the AcePLP Group HR Policy. If your application is unsuccessful, AcePLP Group may retain and use the information provided by you for two (2) years from the receipt of your curriculum vitae and/or any job application forms to deal with any matter which may arise in connection with your application, for purposes of contacting you in connecting with ongoing recruitment opportunities, as well as for data analysis and business purposes. If you do not wish to be considered for positions in AcePLP Group other than that you have applied for, please tick the following box.

I do not wish to be considered for positions other than that I have applied

By giving your consent, you agree to your data being used in conjunction with the recruitment and employment purposes. In order to maximize your opportunities to work with AcePLP Group, you are encouraged to keep the information you have provided to us updated at all times. You are responsible for ensuring that the personal data is correct and true. You also have the option to withdraw your consent any time. If you wish to amend your personal data kept by AcePLP Group or withdraw your consent, please contact the AcePLP Group's HR unit at [hr@aceplp.com.sg](mailto:hr@aceplp.com.sg).

If you have any queries, please email to [hr@aceplp.com.sg](mailto:hr@aceplp.com.sg).

I have read and consent to the above.

Name	: _____	Date	: _____
NRIC/FIN No.	: _____		
Contact No.	: _____		
Email	: _____	Signature	: _____